

Minutes
ADoT Business Meeting
October 27, 2019
CSOTTE Annual Meeting
Frisco, TX

Attending: Mark Reid (TAMU Commerce), Jannah Nerren (SHSU), Patrice Werner (TSU), Gina Anderson (TWU), Stacy Hendricks (SFA), Rubén Garcia (TSU), Kristi Cerling (HBU), Suzanne Nesmith (Baylor), Sessa Edgar (U of H), Deanna Jenkins (DBU)

Mark Reid called the meeting to order at 2:30 by Mark Reid

Introductions were given. Each attendee shared their name, title, role, organizational structure of their college, and one personal fact.

Mark discussed the constitution and the fact that he had met the constitutional requirement to send it out for possible revisions 30 days prior to the meeting where revisions may take place. He invited the membership to review the constitution and determine if any changes were needed.

Jannah brought up that the group might want to consider moving away from being a dues-free organization. Suzanne suggested dues and a fee to attend the summer conference. Kristi stated that dues legitimizes an organization and could sustain the organization. Patrice stated that it had been necessary to get it started and build the membership. Gina stated that college budgets are getting more tight and that also we had built the model based on the support that we had from our deans. Different pricing structures were examined and discussed. The merits of individual versus institutional dues. Patrice asked if we were under tax exempt status through CSOTTE. Jannah brought up that we do not have a treasurer on the slate of officers. Jannah will contact Pam and Tim Sutton to find out if we are under the state organization. Have it set up for the summer meeting and have people pay dues for the membership and the eLevate conference. Suzanne suggested that we put into the bylaws that there will be dues and conference fees and naming a treasurer.

Article 3 – individuals can join the group by submitting the membership application and paying the annual dues.

Motion – Suzanne, seconded by Stacey H. Passed unanimously.

Section 3 – ADoT charges dues and has an annual eLevate conference fee to be determined by the Board of Directors.

Article 4 – Communications / Membership officer adds a first bullet point that says verify membership eligibility

Jannah made a motion, Suzanne seconded, all in favor

Article 4 – Patrice motion to add the position of Treasurer with the following bullet

- maintain and report financial records
- collect and document dues and other associated fees
- file required tax documents

Seconded by Gina. All in favor.

Suzanne made a motion, Patrice seconded:

Remove the language that ADoT is a dues free organization.

Add:

Bylaws Section 3: ADoT requires annual membership dues and other associate fees to be determined and reviewed annually by the board of directors.

Meeting adjourned at .

Martha Oldenburg – contact her – she is Associate Dean DBU